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| --- | --- |
| **Date**: 04/17/2020 | **Location:** Webex hosted by Tom Metzner |
|  |
| **Executive Committee Members in Attendance:** Tom Metzner, Shelly Killingsworth, Robbie Collins, Chris Cygan |
| **Guests:** Laurel Harris, David Hallerud, Kristin Danner, Andrew Dix, Ravi Narayan, Jennifer Dennis, Karen Creech |
| **Committee Chairs:** |
| Events Coordinator/Vendors:  | Jennifer Dennis (tentative) |
| Media/Communications: | Open Position |
| Website: | Dave Hallerud |
| Scholarship: | Ravi Narayan |
| Nominations: | Chris Cygan |
| New Member: | Kristin Danner |
| PDW Committee Chair: |  Mindy Prichard |
| ­ |
| **Call to Order:** 2:00 pm | **Chapter Meeting Attendance** |
| **Motion**: Tom | Members: 9 |
| **2nd :** Chris | Students: 0 |
| **Adjourn:** 2:52 pm | Non-Members: 0 |
| **Motion**: Chris | Guests: 1 |
| **2nd :** Tom | **TOTAL: 10** |
| **April 2020****Treasurer’s Report** |  |  |
| Cash | $100.00 |  | April 17th, 2020 |  |  |
| Checking | $17,183.34 |  | April 17th, 2020 |  |  |
| Savings | $23,844.43 |  | April 17th, 2020 |  |  |
| Square | $0.00 |  | April 17th, 2020 |  |  |
| PayPal | $0.00 |  | April 17th, 2020 |  |  |
| **TOTAL** | **$**41,127.77 |  | April 17th, 2020 |  |  |
|  |  |  |  |

Approve March Meeting Minutes: Approved

New Business:

Committee Positions and Responsibilities

* Venue Coordinator
	+ Jennifer Dennis
* Media Communications
	+ Be thinking of people to fill position
* Past President
	+ Chris Cygan
* Scholarship
	+ Ravi
* Membership Engagement
	+ Kristin

Prize for Members that attend every meeting

* Brainstorm Ideas – Yeti cooler, gift card?
* A prize over the name badges

PPE Donations = Unsuccessful

ASSP Delegates

Laurel = Waiting on Chubb to okay any travel

Safety Olympics donation – Shelly

* $1000 to each School
* $3000 to Olympics
* Shelly has not contacted schools yet to see if it’s still happening

[Table] ASSP HOA Scratchpad – Pam

Membership Engagement Survey Action Items

* Tom to follow up

Student Section Engagement

* Brainstorm ideas?

Old Business:

ROKC! – Tom

* Tom and Laurel attending virtual meeting
* Tom will need Shelly report for ROKC meeting
* Feedback for ROKC
	+ Start: Workshops – Name Badges – Challenge Coins – Note Pad – Engaging Student Sections
	+ Stop: PDC
	+ Over Past Year: Helping out at Harvesters – Jeopardy End of Year Meeting – Toys for Tots

Officer Nominations – Chris

* No Update

Wise Section – Laurel

* No Update
* Need Paula and Shelly’s email addressed

Society Due Dates – Tom

* May 15th: Annual Chapter Leadership report, Financials Reports and COMT
* Shelly working on report from Student Section

ASSP Challenge Coin – Tom

* Past Presidents
* Chapter and Regional SPY Recipient
* Achieve 25 year going forward (and upon request)

Chapter and Regional SPY Nomination – Tom/Shelly

* Pat Flynn – Chapter
	+ Figure out dates for presentation
	+ Maybe during next Safety Olympics
	+ Shelly has trophy

COMT Ideas

* Skipped

Upcoming Meetings

* Tom – Would like to meet in person for lunch to assign dates and topics for meetings

Ideas for Financial Support / Charitable Donation

* Laurel – Donate to some aspect of COVID-19 response
	+ Reach out to companies directly to coordinate donations
* Andrew – Look up associations to donate to for COVID-19 response

[Table] Professional Development Workshop – Mindy

* Wearable Technology – Briotix
	+ CEU’s

Committee Reports:

Website/Social Media – Dave

* Has Posted Minutes
* No new jobs to post
* Will clean up archive

Member Engagement – Kristin

* No update / Brainstorm for further action
* Draft up document for webinar

Newsletter – Laurel

* Eric Holder for highlight
* Waiting till next term
* Next term highlight

Social Media

* Skipped

Student Section

* Skipped

Robbie Notes:

Tom asked if we can attend the region V updated to please do so. The cost of the meeting is 10 dollars.