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| **Date**: 01/28/22 | | | | | **Location:** Webex Hosted by Tom Metzner | | |
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| **Board Members in Attendance:** Tom Metzner, Ravi Narayan, Mindy Prichard | | | | | | | |
| **Guests in Attendance:** Jerold Fletcher, Sarah Heckman, Ashley Craddock, Melissa Eickleberry, Jennifer Dennis | | | | | | | |
| **Committee Chairs in Attendance:** Mindy Prichard, Dave Hallerud, Tom Metzner | | | | | | | |
| Diversity, Equality & Inclusion | | | | Dan Snyder | | | |
| Events Coordinator/Vendors: | | | | Jennifer Dennis | | | |
| Social Media/Communications: | | | | Open | | | |
| Student Section: | | | | Dan Snyder and Phil Shoemaker | | | |
| Website: | | | | Dave Hallerud | | | |
| Scholarship: | | | | Dave Hallerud | | | |
| New Members: | | | | Kristin Danner | | |
| PDW Committee Chair: | | | | Mindy Prichard | | |
| Newsletter: | | | | Laurie Wolfe | | |
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| **Call to Order:** 1:32 pm | | **Chapter Meeting Attendance** | | | | | |
| **Motion**: Tom Metzner | | Members: N/A | | | | | |
| **2nd:** Ravi Narayan | | Students: N/A | | | | | |
| **Adjourn:**  2:30 pm | | Non-Members: N/A | | | | | |
| **Motion**: Tom Metzner | | Guests: N/A | | | | | |
| **2nd:** Ravi Narayan | | **TOTAL:** | | | | | |
| **December 2021 – Treasurer’s Report** | | | | | | | |
| Cash | $100.00 | |  | | | January 28, 2022 | |
| Checking | $13,785 | |  | | | January 28, 2022 | |
| Savings | $18,321 | |  | | | January 28, 2022 | |
| Square | $0.00 | |  | | | January 28, 2022 | |
| PayPal | $0.00 | |  | | | January 28, 2022 | |
| **TOTAL** | **$32,206** | |  | | |  | |

**Financial Report:**

* Financial support (non-profits, scholarship, etc.):
  + $200 – Suicide Awareness Speaker – Brandon Anderson
  + $400 – Midwest Construction Safety Conference – booth fee
  + Antifatigue Mats for Harvesters
    - Grainger: 25’ for $380 (pricing based on 6 mats a piece – ASSP won’t be purchasing 6 now; Harvesters is applying for a donation from Grainger). We may only purchase 1 or 2 and donate as needed going forward.

**New Business**:

* Jerold Fletcher, Derek Farmer & Sarah Heckman – EC additions
  + Jerold Fletcher introduced himself. He is currently the Director of Risk Control for Assurance Partners and has been there 2.5 years. They are based out of Salina, KS and he is based in Bonner Springs. He has been in loss control for 25 years.
  + Sarah Heckman – introduced herself. She is a new member to ASSP. She is the Occupational Safety & Health Coordinator for Riverside Transport Inc. She recently graduated from UCM and is currently working on her master’s degree.
  + Derek Farmer was unable to join the meeting today.
* Dues (due by 3/1)
  + Currently ASSP Membership dues are: $180 + Chapter Dues (Professional Level is $210). Tom said we could leave the dues at the current rate. The EC agreed. No vote required per Tom.
* Midwest Construction Safety Conference –
  + Need one more person: Set-up on Thurs, Mar 10th – Melissa Eickleberry volunteered.
* Regional SPY (deadline 2/1) Ravi ordered the plaque for Laurel Harris.
* Website – Dave – We discussed if someone went on our website and hit the “General Contact” button that an email gets sent to who?? Tom and Ravi said they have received emails before. Mindy has not. Not 100% who the emails go to when someone clicks that button. Dave said he would check with Mark (he handles all updates at a society level for chapter websites).
* ASSP Foundation Scholarship webinar (need to reschedule per Tom) – Tom will shoot out some dates.
* Chapter Charity – KC Prep and/or Lead to Read – will table this for now and review in summer.
* Long Service Recognition – Tom said that for 25 years as an ASSP Member you will receive a challenge coin. We discussed recognizing safety professionals in the field for 25 years but not been able to be an ASSP Member for their 25-year career for one reason or another. We could announce this at chapter meetings or any other ideas?
* Donation to Pledge of Hope Campaign (AGC Suicide Awareness) – a donation was discussed based on the January Suicide Prevention Presentation to help their organization purchase deck of cards “Let’s Talk Mental Health” and the Poker Chip with Suicide Prevention phone number and TEXT information. This could be an annual consideration. A motion was made to donate $250 to Pledge of Hope Campaign. Ravi 2nd the motion. Passed.

**Old Business**:

* CSP Study Group – Mindy said they have had their 2nd study group and it is being led by Dr. Dan Snyder and Dr. Georgi Popov and it has gone over very well and feedback from students of the study group have been very positive.
* Filling Vice President/President Elect position is still ongoing – Mindy is currently serving as Secretary based on appointment by Tom after Andrew Dix had to step down. Aaron Paris and Derek Farmer are considering the VP/President Elect position.
* Member Survey – Dave – will provide a report-out next month.
* Safety Professional of the Year (SPY) – Laurel Harris – plaque is ordered per Ravi.
* Hawkeye PDC 2022 – Des Moines – Tom
  + There was some general interest in the partnership a few months ago for this hybrid event. We would have helped them source speakers and topics and any other help we could offer. Tom said they are currently not responsive to multiple emails from him and therefore will be removed from our agenda.
* Owl Labs (video conferencing platform) $1,000 - $1,500 – Aaron not present so Tom provided an update
  + Borrow from Aaron Paris’s client – Aaron found out it was hard-wired, and this is no longer an option to borrow from client.
  + Aaron reached out to Owl Labs to inquire about a free trial use and/or seek a donation of this technology to ASSP with the caveat that we will be presenting to 500+ members and companies and we would let members know about the donation from Owl Labs. Tom said that they offered a refurbished one for $200 off. We will not get one for free. Tom asked if Jerold could look at other platforms to deliver hybrid meetings and he agreed. Mindy asked if OWL was something we would want to invest in anyway since hybrid meetings looks like the future?
  + *Note: Owl Labs is a combined video and audio, hybrid meeting media technology that a lot of companies are beginning to use. The technology makes if feel like everyone is in the room. It tracks movement of whoever is speaking. This would be a great tool as we continue to offer hybrid (virtual and in-person) meetings in the future.*
* Members without emails on file – Kristin not present. Members are not getting information because their emails are not on file with us. They are working on ways to address this. Members may be asked to reach out and obtain emails so we can get them included on the distribution list. There are about 20 members without an email on file.

**COMT Status**: 5,460 (platinum: 9,000)

**Committee Reports**:

* **DEI** –Dan – not present
* **Topics/Speakers** – Mindy
  + February PDW – Philosophy of EHS Professional Ethics – Dr. Dan Snyder. Mindy has applied for CEU’s and is waiting to hear back from ASSP.
  + March – Work Comp – How to Engage Workers in the Process – March 25th – Cheryl Tinsley – Mindy will reach out to Cheryl to see if this date will work for her.
  + Another topic of interest discussed was “Online Training” and Mindy mentioned she reached out to Chuck Pirie who owns Safety Made Simple. He developed this safety online training platform several years ago and knows all the ins-and-outs, successes, hiccups, and headaches involved with choosing the right safety online training tool. Questions our committee attendees asked: How do you address workers that don’t want to do online training? If you have 900 truck drivers over 48 states, how do you find the right platform for them?
* **Election Committee** – Tom reiterated that we are seeking a VP/President Elect.
* **Website/Social Media** – Dave said the website has been updated which included updating pictures and names, etc. Ravi’s SPY award was not on there.
* **Member Engagement** – Kristin not present
* **Newsletter** – Laurie not present – February newsletter is ready to go. Tom has to put in the President’s message.
* **Scholarship** – we had to reschedule the ASSP Foundation Scholarship webinar that was scheduled for last Friday and this webinar is important to understand the changes before we move forward with deciding on an endowment.
* **Student Section** –
  + Dan – not present
  + Phil is going to take the lead on the “Best Practices” conference call with the different student section advisors from other chapters. Sarah Heckman said there is an Involvement Fair at UCM at the beginning of the semester. Booths are set up. Handouts and advertisements are available. She has never seen ASSP at this fair.
* **General Notes**
  + N/A

Adjourn: 2:30 pm