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| **Date**: 04/25/22 | | | | | **Location:** Lockton Insurance – Tom Metzner | | |
|  | | | | | | | |
| **Board Members in Attendance:** Tom Metzner, Ravi Narayan, Mindy Prichard, Derek Farmer | | | | | | | |
| **Guests in Attendance:** Laurel Harris, Aaron Paris, Phil Shoemaker, Karen Kono | | | | | | | |
| **Committee Chairs in Attendance:** Mindy Prichard, Phil Shoemaker | | | | | | | |
| Diversity, Equality & Inclusion | | | | Dan Snyder | | | |
| Events Coordinator/Vendors: | | | | Jennifer Dennis | | | |
| Social Media/Communications: | | | | Open | | | |
| Student Section: | | | | Dan Snyder and Phil Shoemaker | | | |
| Website: | | | | Dave Hallerud | | | |
| Scholarship: | | | | Dave Hallerud | | | |
| New Members: | | | | Open | | |
| PDW Committee Chair: | | | | Mindy Prichard | | |
| Newsletter: | | | | Open | | |
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| **Call to Order:** 11:44 am | | **Chapter Meeting Attendance** | | | | | |
| **Motion**: Mindy Prichard | | Members: N/A | | | | | |
| **2nd:** Ravi Narayan | | Students: N/A | | | | | |
| **Adjourn:**  1:01 pm | | Non-Members: N/A | | | | | |
| **Motion**: Mindy Prichard | | Guests: N/A | | | | | |
| **2nd:** Tom Metzner | | **TOTAL:** | | | | | |
| **April 2021 – Treasurer’s Report** | | | | | | | |
| Cash | $100.00 | |  | | | April 25, 2022 | |
| Checking | $14,233 | |  | | | April 25, 2022 | |
| Savings | $18,247 | |  | | | April 25, 2022 | |
| Square | $0.00 | |  | | | April 25, 2022 | |
| PayPal | $0.00 | |  | | | April 25, 2022 | |
| **TOTAL** | **$32,206** | |  | | |  | |

* Shelly Killingsworth has information Ravi needs to access PayPal to make changes. She is currently out of the country. The Square account is good.

**Financial Report:**

* Financial support (non-profits, scholarship, etc.):
  + Fiscal Year Financial Reports are due May 31st
    - UCM – Tom has received their financial report
    - PSU – Tom sent them a copy of last year’s financial report and reminded them of the deadline.
  + Antifatigue Mats for Harvesters – Tom said that Harvesters had still not sent a request for donations letter to Grainger. He will send Aaron the email chain and Aaron will follow-up with Harvesters.
    - Grainger: 25’ for $380 (pricing based on 6 mats a piece – ASSP won’t be purchasing 6 now; Harvesters is applying for a donation from Grainger). We may only purchase 1 or 2 and donate as needed going forward.

**New Business**:

* Milwaukee ROC – They meet twice a year. Tom and Derek leave Wednesday, April 27 for two days. Region V is meeting in-person, which includes 13 chapters. They will be discussing long term goals, objectives, and challenges.
* New Region V Area Director is Jim Nelson
* Chapter Relics – Tom brought two plastic totes full of at least 10+ years of chapter binders, old pictures, our charter framed, etc. These were originally stored at MCC and they could still store them for us if we need them to. Tom has been storing the totes at his house. The group decided we should at least scan through the materials and offer binders to former Presidents. HOA is the oldest chapter in our region and began in 1939.

Society does not have a record retention policy that pertains to these documents.

* Chapter Member Feedback Survey – Tom provided us each a copy of the results of the survey. HOA has 498 members and we received back 50 responses. This will help us plan for future meetings and chapter events.
* Newsletter Co-Chair – Laurie Wolfe had to step down from the newsletter and she was doing such a great job. Laurel will currently help write the newsletter for May until we have a volunteer to replace Laurie.
* Membership Chair – Kristin Danner announced she needed to step down from the committee last Friday.
* Safety & Sound Week: August 15-21  
  Approval for a $50 Amazon gift card drawing.

**Old Business**:

* Hawkeye PDC is scheduled for May 13th in Des Moines, Iowa. Our Chapter has decided we will not be participate in-person; Derek will coordinate the virtual platform. Ravi will announce the opportunity exists at our meeting this Friday.
* Owl Labs (video conferencing platform) – Our Chapter purchased the technology this month for $1,045 in order to continue to offer the Hybrid meetings for our members. Ravi will be testing it on Wednesday of this week in advance of using it for the first time at our meeting this Friday.
* Members without emails on file – Tom, Derek, Ravi, and Jerold have called members on their list. Still waiting for status update from Nancy, Laurel, and Pam

**COMT Status**: 7,340 (platinum: 9,000) – deadline is May 31st. Tom is meeting with Jerold to discuss how we can earn 1,660 more points in the next two months.

**Committee Reports**:

* **DEI** –Dan – not present. No new updates.
* **Topics/Speakers** – Mindy
  + April – Chuck Pirie will be presenting this Friday “Online Training – Is it Right for Your Organization.”
  + May – Mark Damon with Damon, Inc. will be presenting on Fall Protection Awareness since OSHA has a Safety Stand-Down for Fall Protection in Construction in May.
  + June/July – No chapter meetings due to Summer.
  + August – Boulevard Brewery – Chapter Meeting & Technical Tour
  + September – Stressed Out Headed for Burnout – Dr. Mladenoff
  + October – OSHA Update
  + November – Forklift Safety – Guy Snowdy
  + December – Harvesters Volunteer
* **Election Committee** – We are thankful that Derek Farmer is our new Chapter VP.
* **Website/Social Media** – Dave not present
* **Member Engagement** – Kristin not present
* **Newsletter** – Laurel is going to help put the May newsletter together with Tom
* **Scholarship** – Tom, Ravi and Mindy attended a ASSP Foundation Scholarship meeting on March 9th and provided our input that we want to continue to keep the UCM and PSU scholarships separate.
* **Student Section** –
  + Dan – not present
  + Phil is going to take the lead on the “Best Practices” conference call with the different student section advisors from other chapters. Sarah Heckman said there is an

Involvement Fair at UCM at the beginning of the semester. Booths are set up. Handouts and advertisements are available. She has never seen ASSP at this fair. Laurel and Mindy can participate in the meeting if need be.

* **WISE –** this group was discussed and Laurel and Karen may try to figure out a way to get this subgroup going.
* **General Notes**
  + N/A

Adjourn: 1:01 pm