

ASSP HoA Board & Executive Committee Meeting Minutes

January 31, 2025

Call to order (first/second/time): Derek 1st / Michael 2nd – meeting started at 1:14 pm

Board Members Present: Mindy Prichard, Ravi Narayan, Christian Howell, Michael Carlson

Executive Committee Members Present: Tom Metzner, Derek Farmer

Approve December Minutes (first/second): Ravi 1st / Michael 2nd – minutes approved

Financial Report: Ravi will update the January finances and email to all.

New Business

- **COMT Status:** 3,030 (platinum: 9,000) – the board thinks the official point status may be in error and is under review. A meeting is scheduled for this week with Tom, Derek, and Michael.
- **ASSP Meeting Schedule** – Mindy
 - February 21 – Melody Rayl and Samantha Monsees from Fisher & Phillips – Location and Topic (waiting for location confirmation for flyer)
 - March 28 – Speed Meet Event with UCM & PSU – Scheels Training Room – Overland Park
 - Derek is organizing the speed meet portion of the event
 - April 25 – Active Assailant Preparedness – Strategos is confirmed by Michael. Tom suggested we find out if they want to become a Silver Sponsor. Michael will follow-up.
 - May 16 – Tour & Lunch – TBD – announce winners for “most attended meetings”. Derek said he may be able to present on Contractor Management or Combustible Dust and will let us know.
 - Summer Meetings?? – If we feel so inclined we will organize one meet-up event
 - Virtual Meetings using OWL – HOA Member from Manhattan, KS asked recently. Our OWL works for small meetings around a table and not for large group meetings like we have. It moves to whatever noise it hears in the room.
- **Safety Professional of the Year**
 - ASSP – Derek is our nominee for Chapter SPY
 - Region – Tom is our nominee for Region SPY
- **Challenge Coins** – Tom explained the Challenge Coins to Michael. You can receive one for 25 years as a member with ASSP; if you retire as an ASSP member after a career in safety; if you have served as President of our Chapter; or other special achievements. Tom presented a Challenge Coin to Derek during our meeting for being past president.
- **Status of Name Badge Order** – Tom discussed needing to order new name badges for Derek, Tom (as past Presidents), Michael (VP), and Karen Santoyo (no title - who needs one without a magnet). Michael said he would order them. Tom emailed him the link to ASSP’s website. Michael ordered the new badges over the weekend.

- **Newsletter**
 - This has not been getting out in a timely manner. Michael has volunteered to take on the newsletter. He enjoys working on them.
 - Spotlight Request – Mindy will pick through some member names & email them to see if they are interested in participating.
- **Student Section** – Phil Shoemaker (not present but he sent an email update to the board)
 - **UCM** – In addition to the March chapter membership meeting Derek has done a great job taking lead on involving our student chapters, the big news at UCM is Dr. Leigh Ann Blunt will be retiring at the end of this semester. I think it would be great if our chapter could recognize Leigh Ann for her leadership role and contributions to enhancing our profession for the last 26 years. She plans to promote the UCM booth at the Midwest Construction Safety Conference (MCSC) on March 6 and 7. There is normally about 400 attendees at Thursday morning open conference breakfast event. Should the committee be interested, I would be glad to contact the MCSC Steering Committee to request time for our chapter to formally recognize her at the event. This will also give our chapter great recognition in front of a large group of safety and health professionals.
 - **Pitt State** – they are in the final round of Dean Candidates for their program. There are three finalists. Greg Murray, Dr. Al-Odeh, and Dr. Lisa Riedle. Mindy attended a Zoom board meeting with two of the three finalists. I plan to attend on-campus scholarship interview meetings at UCM on April 15 and PSU on March 27.
 - Brian Welch drove up to our meeting today with 4 students. They seemed to enjoy the meeting and presentation.
- **Google Shared Account** – Mindy discussed the Google Shared Account that was set-up several years ago. She will look into getting that active again so we can put files in it so future board members have our tribal knowledge.
- **Transition from VP to President** – discussion with all, but Christian, as he had to leave the meeting at 1:30. Derek and Tom will meet with Michael over the next several months to make sure the transition goes smoothly.
- **Elections Committee** – Tom said according to our Bylaws, the Election Committee needs to be selected during our January meeting. As the immediate Past President, Derek is the Chairperson. Now, we just need to identify a candidate to run for VP.
- **Annual Membership Survey** – Tom mentioned that we normally have this done around this time. He will submit questions to us for review and get this sent out to the members.

- **Committee Reports** – discussions on where we are at on committees that were in place:

Events Coordinator/Vendors: Active	Mindy Prichard
Social Media/Communications: Active	Derek Farmer
Student Section: Active	Phil Shoemaker
Website: Active	Dave Hallerud
Scholarship: Active	Dave Hallerud / Phil Shoemaker
New Members: In-active	Christian Howell
PDW Committee Chair: Active	Mindy Prichard
Newsletter: Active	Michael Carlson has volunteered to take this over since it has not been coming out in a timely manner
WISE: Inactive due to lack of participation & support	
Vendor Promotions:	OPEN
Election Committee: Inactive	OPEN
Member Engagement: Inactive	

Adjourn (first/second/time): Mike 1st / Ravi 2nd – meeting adjourned at 2:12 pm